Healthcare Housekeeping
Job Description

Department: Housekeeping/Laundry  Reports To: Housekeeping/Laundry Supervisor  FLSA Status: Non-Exempt

Summary
Provide and maintain a clean and sanitary environment supporting EdenHill Communities in an effort to provide residents with a homelike quality of life.

Essential Duties and Responsibilities include the following. Other duties may be assigned.
- Display EdenHill SPIRIT behavior models at all times.
- Clean all assigned areas including but not limited to resident rooms, bathrooms, common areas, hallways, nursing stations, hand rails, dining rooms, shower rooms, public bathrooms and offices as assigned.
- Wipe all railings in your assigned area each day and dust mop all assigned area daily, moving furniture away from walls.
- Keeps utility and storage rooms in clean and orderly condition.
- Disinfects and sterilizes equipment and supplies.
- Dusts furniture and equipment.
- Washes walls, ceiling, and woodwork.
- Cleans the inside of resident room windows, door panels, and sills.
- Empties wastebaskets, transports trash and waste to disposal area.
- Stock housekeeping cart at the end of the day, keeping the cart in a clean orderly fashion with chemicals not in use locked inside the cart.
- Follow established safety precautions when using cleaning chemicals and use as directed.
- Adhere to EdenHill Communities, OSHA, State and Federal safety standard precautions, i.e. infectious control, PPE’s and isolation rooms.

Supervisory Responsibilities
This job has no supervisory responsibilities.

Competencies
To perform the job successfully, an individual should demonstrate the following competencies:

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<td>Safety and Security</td>
<td>Motivation</td>
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<td>Oral Communication</td>
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Qualifications
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience
Less than high school education; or up to one month related experience or training; or equivalent combination of education and experience.

Language Skills
Be able to read and write and understand the English language. Have the ability to read, write, and comprehend simple instructions, short correspondence, and memos. Ability to effectively present information in one-on-one to “resident or resident’s families” and other employees of the organization.

Reasoning Ability
Ability to apply common sense understanding to carry out simple one- or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.
Physical Demands
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl and talk or hear. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and peripheral vision.

Work Environment
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.